

Coronavirus (COVID-19) Risk Assessment



Organisation name: Crossroad Christian Centre Trust, UK Charity 263912
Location: Crossroad Church, Homer Lane, Seaton, Devon, EX12 2ES
Assessment carried out by: Graham Knight
Assessment date: 01/10/2021
Review date: Ongoing, following government guidance

Identified Hazards	Who may be affected	Existing control measures	Additional control measures required	To be actioned by	Completion Date
Arrival at Crossroad: Transmission of coronavirus	Employees, Church Attendees	A hand sanitizer dispenser is placed at front door for all to use			
		Coat racks have been taken out of service			
		Front doors and new hall doors will be kept open to ensure adequate ventilation			
		All attendees are encouraged to wear face coverings when not seated in the building			
		Single use masks will be made available for those who do not have a mask of their own			
		Door handles and surfaces to be cleaned after each service		Cleaner	Weekly
New Hall: Transmission of coronavirus	Employees, Church Attendees	Attendees are seated in small groups around tables and are encouraged to wear masks when not seated around their table			
		Drum screen is placed in front of keyboard to reduce transmission from worship leader to congregation			
		A one-way system for entering and exiting the new hall is used. The fire exit is used as the main exit at the end of the service			
		Stewards direct people to overflow seating in old hall if new hall is full		On-duty stewards	Each Sunday
		Door handles and surfaces to be cleaned after each service		Cleaner	Weekly
		Windows are opened to ensure ventilation, but ceiling fans are not used		Sunday team	Each Sunday
Old Hall: Transmission of coronavirus	Employees, Church Attendees	Chairs for prayer meeting are set out with at least 1m spacing		On-duty stewards	Each Sunday

		A hand sanitizer dispenser is placed at old hall entrance			
		An audio-visual relay is used to enable people to participate in the service			
		Door handles and surfaces to be cleaned after each service		Cleaner	Weekly
		Windows are opened to ensure ventilation		Sunday team	Each Sunday
Toilets: Transmission of coronavirus	Employees, Church Attendees	A hand sanitizer dispenser is placed at the entrance to the men's and women's toilets			
		Toilets and door handles to be cleaned after each service		Cleaner	Weekly
		Windows to be opened to ensure ventilation		Sunday team	Each Sunday
Offering: Transmission of coronavirus	Employees, Church Attendees	People are encouraged to give via Standing Order and bank transfer where possible			
		Offering boxes for cash and cheque donations are placed by new hall and old hall exits			
Food and drink: Transmission of coronavirus	Employees, Church Attendees	Communion bread to be cut into pieces before the service		On-duty stewards	
		Refreshments to be served in disposable cups		On-duty stewards	Each Sunday
Singing: Transmission of coronavirus	Employees, Church Attendees	Tables are spaced around the new hall to maintain distance between groups of people when singing			
Bibles: Transmission of coronavirus	Employees, Church Attendees	People are encouraged to bring their own Bibles			
		Church Bibles to be made available on request, but these will be quarantined for 48 hours after use		On-duty stewards	Each Sunday
Toys and play equipment: Transmission of coronavirus	Children, parents	Toys and soft play equipment are removed from new hall and the creche is closed			
Departure: Transmission of coronavirus	Employees, Church Attendees	Attendees are encouraged to leave promptly after service and maintain a suitable distance when talking with others			
Lack of awareness	Church Attendees	Coronavirus risk assessment is placed on church website			
		Social distancing and hygiene reminders to be given as appropriate		Jon	Ongoing
		Those who are at-risk are encouraged not to attend services in person			

Lack of involvement	Vulnerable groups	Services are made available online for those shielding or unwilling to attend in person		Graham	Ongoing
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